

Application for 2021 Summer Stay-**Revised on June 07, 2021**

	Stage 1 On-line Application	Stage 2 Paper-based Application
1. Term of accommodation	Full-term for 2021 summer. The exact dates vary with identities.	Short-term. The exact duration is as approved application.
2. Eligibilities	Tenants of the 109-2 semester	Tenants of the 109-2 semester who need to extend for a short period of time after the end of the 109-2 semester.
3. Date for application	From now on~10:00AM, June 22 Late application will be charged with NTD 250 handling fee	09:00~17:00 between June 15 and June 22
4. Method for application	Please login the following website and complete the application: http://dorm.osa.ncku.edu.tw/index_ws.php	Steps for application: 1. Sign the housing contract on-line (http://dorm.osa.ncku.edu.tw/index_lic.php) 2. Email the resident counselor of your building to apply. (http://housing.osa.ncku.edu.tw/p/412-1052-17024.php?Lang=en)
5. Arrangement Inquiry	Starting from 18:00 June 25 . http://dorm.osa.ncku.edu.tw/index_stu.php	As the notification from the resident counselor.
6. Charge standard	Full amount of summer stay. Check the charge standard here: http://housing.osa.ncku.edu.tw/p/412-1052-17026.php?Lang=en	NTD 150 per day If the applicant's accommodation fee calculated on a daily basis exceeds the full-amount summer stay charge, the applicant shall apply for full-term summer stay online by June 22 .
7. Date & Method of Payment	June 28 – July 08. Download your dorm fee bill here: https://school.bot.com.tw/newTwbank/StudentLogin.aspx Payment Instruction: http://tinyurl.com/print-ur-dorm-fee-bill For payment from July 09 , the applicant will receive 5 violation points. The applicant will receive another 5 violation points for payment from July 16 .	Payment shall be done by appointed check-in date. The applicant will receive violation points for late payment: 1. Payment after the appointed check-in date: 5 violation points. 2. Payment a week after the appointed check-in date: another 5 violation points.
8. Application cancellation or revision	1. By 10:00AM, June 22 : Revise your application item online. Free of charged. 2. 10:00AM, June 23- 17:00 June 27 : Apply with your resident counselor. A handling fee of NTD 250 will be charged. 3. Starting from June 28 : Apply with your resident counselor. A handling fee of NTD 250 and NTD 150 per day will be charged.	1. Once the application is submitted , the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 will be charged. 2. Once the applicant is notified of accommodation arrangement , the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 and NTD 150 per day will be charged.
9. Remarks	1. Residents shall apply for summer stay if they have to place personal belongings in the room during summer vacation. Those who do not apply for summer stay shall complete the check-out procedure, which includes cleaning the room and moving their belongings out of the room. Please refer to the announcement for the moving schedule. 2. The room for the summer stay might be rearranged in case of emergency or special needs. 3. The Living Nexus Quadra will be set up in Kuang-Fu Dorm 1 & 2 and the construction project will be conducted in the summer of 2021. There will be noises during the construction project. We are sorry for the inconvenience.	

Please note that this schedule is subject to change because of the precautionary measures announced by CECC, Taiwan.