


# Application for 2023 Summer Stay

	Stage 1 On-line Application	Stage 2 Paper-based Application
1. Term of accommodation	<b>Full-term for 2023 summer.</b> The exact dates vary with identities.	<b>Short-term.</b> The exact duration is as approved application.
2. Eligibilities	Tenants of the 111-2 semester	Tenants of the 111-2 semester who need to extend for a short period of time after the end of the 111-2 semester.
3. Date for application	<b>10:00AM, May 16 -10:00AM, May 26</b> Late application will be charged with NTD 250 handling fee	<b>09:00~12:00 &amp; 13:00~17:00 between June 08 and June 14</b> Application will be suspended when there is no vacancy available.
4. Method for application	<p>Please login the following website and complete the application:  <a href="https://dorm.osa.ncku.edu.tw/index_ws.php">https://dorm.osa.ncku.edu.tw/index_ws.php</a></p> <p>If the number of applicants exceeds vacancies available, a computer random drawing will be conducted to decide the winners.</p> 	<p>Steps for application:</p> <ol style="list-style-type: none"> <li>1. Sign the housing contract on-line  <a href="https://dorm.osa.ncku.edu.tw/index_lic.php?m=1&amp;lang=en">https://dorm.osa.ncku.edu.tw/index_lic.php?m=1&amp;lang=en</a></li> <li>2. Contact the resident counselor of your building to apply. (<a href="https://housing-osa.ncku.edu.tw/p/412-1052-17024.php?Lang=en">https://housing-osa.ncku.edu.tw/p/412-1052-17024.php?Lang=en</a>)</li> </ol>
5. Arrangement Inquiry	Starting from <b>18:00 June 08.</b> <a href="https://dorm.osa.ncku.edu.tw/index_stu.php">https://dorm.osa.ncku.edu.tw/index_stu.php</a>	As the notification from the resident counselor.
6. Charge standard	<b>Full amount of summer stay.</b> Check the charge standard here: <a href="https://housing-osa.ncku.edu.tw/p/412-1052-17026.php?Lang=en">https://housing-osa.ncku.edu.tw/p/412-1052-17026.php?Lang=en</a>	<b>NTD 150 per day.</b>
7. Date & Method of Payment	<p><b>June 08 –June 19.</b>  Download your dorm fee bill here:  <a href="https://school.bot.com.tw/newTwbank/StudentLogin.aspx">https://school.bot.com.tw/newTwbank/StudentLogin.aspx</a>  Payment Instruction: <a href="http://tinyurl.com/print-ur-dorm-fee-bill">http://tinyurl.com/print-ur-dorm-fee-bill</a></p> <p>For payment from June 20, the applicant will receive 5 violation points. The applicant will receive another 5 violation points for payment from June 27.</p>	<p>Payment shall be done by appointed check-in date.</p> <p><b>The applicant will receive violation points for late payment:</b></p> <ol style="list-style-type: none"> <li>1. Payment after the appointed check-in date: 5 violation points.</li> <li>2. Payment a week after the appointed check-in date: another 5 violation points.</li> </ol>
8. Application cancellation or revision	<ol style="list-style-type: none"> <li>1. <b>By 10:00AM, May 26:</b> Revise your application item online. Free of charged.</li> <li>2. <b>10:00AM, May 26~before check-in day:</b> Apply with your resident counselor. A handling fee of NTD 250 will be charged.</li> <li>3. <b>Starting from check-in day:</b> Apply with your resident counselor. A handling fee of NTD 250 and NTD 150 per day will be charged.</li> </ol>	<ol style="list-style-type: none"> <li>1. <b>Once the application is submitted</b>, the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 will be charged.</li> <li>2. <b>Once the applicant is notified of accommodation arrangement</b>, the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 and NTD 150 per day will be charged.</li> </ol>
9. Remarks	<ol style="list-style-type: none"> <li>1. Please apply for a summer stay if you have to put your belongings in the room during summer vacation.</li> <li>2. Residents who do not apply for their summer stay shall complete the check-out procedures, which include cleaning the room and moving out their belongings of the room. Please refer to the announcement for the moving schedule.</li> <li>3. Your room for the summer stay might be rearranged for emergency or special needs.</li> </ol>	