

# Application for 2023 Summer Stay

	Stage 1 On-line Application	Stage 2 Paper-based Application
1. Term of accommodation	<b>Full-term for 2023 summer.</b> The exact dates vary with identities.	<b>Short-term.</b> <b>The exact duration is as approved application.</b>
2. Eligibilities	Tenants of the 111-2 semester	Tenants of the 111-2 semester who need to extend for a short period of time after the end of the 111-2 semester.
3. Date for application	<b>10:00AM, May 16 -10:00AM, May 26</b> Late application will be charged with NTD 250 handling fee	<b>09:00~12:00 &amp; 13:00~17:00 between June 08 and June 14</b> Application will be suspended when there is no vacancy available.
4. Method for application	Please login the following website and complete the application: <a href="https://dorm.osa.ncku.edu.tw/index_ws.php">https://dorm.osa.ncku.edu.tw/index_ws.php</a>  If the number of applicants exceeds vacancies available, a computer random drawing will be conducted to decide the winners. 	Steps for application: 1. Sign the housing contract on-line ( <a href="https://dorm.osa.ncku.edu.tw/index_lic.php?m=1&amp;lang=en">https://dorm.osa.ncku.edu.tw/index_lic.php?m=1&amp;lang=en</a> ) 2. Contact the resident counselor of your building to apply. ( <a href="https://housing-osa.ncku.edu.tw/p/412-1052-17024.php?Lang=en">https://housing-osa.ncku.edu.tw/p/412-1052-17024.php?Lang=en</a> )
5. Arrangement Inquiry	Starting from <b>18:00 June 08.</b> <a href="https://dorm.osa.ncku.edu.tw/index_stu.php">https://dorm.osa.ncku.edu.tw/index_stu.php</a>	As the notification from the resident counselor.
6. Charge standard	<b>Full amount of summer stay.</b> Check the charge standard here: <a href="https://housing-osa.ncku.edu.tw/p/412-1052-17026.php?Lang=en">https://housing-osa.ncku.edu.tw/p/412-1052-17026.php?Lang=en</a>	<b>NTD 150 per day.</b>
7. Date & Method of Payment	<b>June 08 –June 19.</b> Download your dorm fee bill here: <a href="https://school.bot.com.tw/newTwbank/StudentLogin.aspx">https://school.bot.com.tw/newTwbank/StudentLogin.aspx</a> Payment Instruction: <a href="http://tinyurl.com/print-ur-dorm-fee-bill">http://tinyurl.com/print-ur-dorm-fee-bill</a> <b>For payment from June 20, the applicant will receive 5 violation points. The applicant will receive another 5 violation points for payment from June 27.</b>	Payment shall be done by appointed check-in date. <b>The applicant will receive violation points for late payment:</b> 1. Payment after the appointed check-in date: 5 violation points. 2. Payment a week after the appointed check-in date: another 5 violation points.
8. Application cancellation or revision	1. <b>By 10:00AM, May 26:</b> Revise your application item online. Free of charged. 2. <b>10:00AM, May 26~before check-in day:</b> Apply with your resident counselor. A handling fee of NTD 250 will be charged. 3. <b>Starting from check-in day:</b> Apply with your resident counselor. A handling fee of NTD 250 and NTD 150 per day will be charged.	1. <b>Once the application is submitted</b> , the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 will be charged. 2. <b>Once the applicant is notified of accommodation arrangement</b> , the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 and NTD 150 per day will be charged.
9. Remarks	1. Please apply for a summer stay if you have to put your belongings in the room during summer vacation. 2. Residents who do not apply for their summer stay shall complete the check-out procedures, which include cleaning the room and moving out their belongings of the room. Please refer to the announcement for the moving schedule. 3. Your room for the summer stay might be rearranged for emergency or special needs.	