

Application for 2022 Summer Stay

	Stage 1 On-line Application	Stage 2 Paper-based Application
1. Term of accommodation	Full-term for 2022 summer. The exact dates vary with identities.	Short-term. The exact duration is as approved application.
2. Eligibilities	Tenants of the 110-2 semester	Tenants of the 110-2 semester who need to extend for a short period of time after the end of the 110-2 semester.
3. Date for application	10:00AM, May 17 -10:00AM, May 27 Late application will be charged with NTD 250 handling fee	09:00~17:00 between June 10 and June 20 Application will be suspended when there is no vacancy available.
4. Method for application	Please login the following website and complete the application: http://dorm.osa.ncku.edu.tw/index_ws.php If the number of applicants exceeds vacancies available, a computer random drawing will be conducted to decide the winners.	Steps for application: 1. Sign the housing contract on-line (http://dorm.osa.ncku.edu.tw/index_lic.php) 2. Email the resident counselor of your building to apply. (http://housing.osa.ncku.edu.tw/p/412-1052-17024.php?Lang=en)
5. Arrangement Inquiry	Starting from 18:00, June 09. http://dorm.osa.ncku.edu.tw/index_stu.php	As the notification from the resident counselor.
6. Charge standard	Full amount of summer stay. Check the charge standard here: http://housing.osa.ncku.edu.tw/p/412-1052-17026.php?Lang=en	NTD 150 per day If the applicant's accommodation fee calculated on a daily basis exceeds the full-amount summer stay charge, the applicant shall apply for full-term summer stay online between May 17 and May 27 .
7. Date & Method of Payment	June 09 –June 20. Download your dorm fee bill here: https://school.bot.com.tw/newTwbank/StudentLogin.aspx Payment Instruction: http://tinyurl.com/print-ur-dorm-fee-bill For payment from June 21, the applicant will receive 5 violation points. The applicant will receive another 5 violation points for payment from June 28.	Payment shall be done by appointed check-in date. The applicant will receive violation points for late payment: 1. Payment after the appointed check-in date: 5 violation points. 2. Payment a week after the appointed check-in date: another 5 violation points.
8. Application cancellation or revision	1. By 10:00AM, May 27: Revise your application item online. Free of charged. 2. 10:00AM, May 27~before check-in day: Apply with your resident counselor. A handling fee of NTD 250 will be charged. 3. Starting from check-in day: Apply with your resident counselor. A handling fee of NTD 250 and NTD 150 per day will be charged.	1. Once the application is submitted , the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 will be charged. 2. Once the applicant is notified of accommodation arrangement , the applicant shall apply with the resident counselor where cancellation or revision is needed. A handling fee of NTD 250 and NTD 150 per day will be charged.
9. Remarks	1. Please apply for a summer stay if you have to put your belongings in the room during summer vacation. 2. Residents who do not apply for their summer stay shall complete the check-out procedures, which include cleaning the room and moving out their belongings of the room. Please refer to the announcement for the moving schedule. 3. Your room for the summer stay might be rearranged for emergency or special needs. 4. In case of any changes to this application, the latest version shall prevail.	