

Application for Early Check-in for the 2022 Spring Semester

(110-2 semester)

1. Eligibility: International degree students with on-campus accommodation in the 110-2 semester.

2. Application time: 10:00AM, Jan. 25, 2022 - 10:00, Feb. 10, 2022

3. Application system: http://dorm.osa.ncku.edu.tw/index_overseas.php

4. Dates open for early check-in: 09:00-12:00 and 13:00-17:00, Feb. 08-10.

5. Charge standard:

(1) NT\$150 per day.

(2) Electricity will be charged separately.

(3) The application shall be done 3 working days before your check-in date. A handling fee of NT\$ 250 will be charged for late application.

6. Payment Method: Please pay the fee for early check-in via the payment machines:

(1) Sheng-Li Campus: Sheng-Li Dorm 1, D-24 Discussion Room

(2) Kuang-Fu Campus: Kuang-Fu Dorm 2

(3) Ching-Yeh Campus: Ching-Yeh Dorm 3.

7. Charge Standard for Cancellation:

(1) Before the applicant is informed of the arrangement: Free of charge.

(2) Once the applicant is informed of the arrangement: A handling fee of NT\$ 250 will be charged.

(3) Starting from the appointed date of early check-in: NT\$ 150 per day, including the handling fee of NT\$ 250, will be charged to the day when the cancellation procedure is completed.

8. Remarks:

(1) The payment receipts of early check-in and the 110-2 semester dorm fee are required for the check-in procedures.

(2) Please complete the early check-in procedures with the dorm manager during office hours.

(3) The applicant will stay in a room other than his/her room of the 110-2 semester and has to follow the schedule to finish room transferring procedures when his/her room of the 110-2 semester is not available for early check-in.